

Great Hinton Parish Council

Please reply to The Parish Clerk, Ms Naomi Mildenhall, Hawthorn House, 61 Dauntsey, Wiltshire. SN15 4HN
Email: greathinton@gmail.com

To: All Members of Great Hinton Parish Council

You are hereby summoned to attend the Annual **meeting** of the Parish Council to be held on

Thursday 9th May 2024 at 7.30pm in the village hall, for the transaction of the business shown on the agenda below.

N Mildenhall

Naomi Mildenhall Clerk to the Council
1st May 2024

Public Participation

Members of the public are invited to attend the meeting, and/or submit in writing any questions, comments and petitions. Any written questions etc. need to be submitted to the Parish Clerk before 1.00pm on the day of the meeting. Any submissions received will be considered at the start of the meeting. Members are reminded of their obligations under the Code of Conduct.

No	Item
1	Election of Chairman To elect a Chairman for the coming year.
2	Apologies for absence Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1)
3	Declaration of interest and Dispensations to Participate (a) To receive and note declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
4	Minutes of the Council Meeting To approve and adopt the minutes of the previous meeting held on 7 th March 2024 and consider and agree adjustments to the 11 th January 2024 minutes.

5	<p>Public statements with respect to items on the agenda</p> <p>Individual statements will be limited to 3 minutes. This session limited to 15 minutes. Members of the public who wish to raise issues under this item should notify the Clerk before the meeting starts, stating which item on the agenda they wish to speak about.</p>
6	<p>Wiltshire Councillor updates</p> <p>To receive an update from Cllr J Seed on any business relevant to the Parish.</p>
7	<p>Parish Councillors Report</p> <p>To receive and note the following updates, ask questions, or consider matters further necessary and to appoint Councillor responsibilities for the coming year ahead:</p> <ul style="list-style-type: none"> (a) Highways (b) Wiltshire Council (c) Police (d) Parish Steward (Weeding) (e) Community Speed watch (f) Village Hall (g) Traffic Calming (20mph update form Mrs Winterburn) (h) Footpaths
8	<p>Annual Governance and Accountability Return 2023/24</p> <ul style="list-style-type: none"> a. To approve Annual Internal Audit Report 2023/24 b. To approve Section 1 – Annual Governance Statement 2023/24 c. To approve Section 2 – Accounting Statements 2023/24 d. To approve Annual Governance and Accountability Return 2023/24 be submitted to External Auditor and published on GHPC website in accordance with statutory deadline of 1st July 2024
9	<p>Policies & Procedures</p> <p>To receive from the Clerk the following to be discussed and agreed:</p> <ul style="list-style-type: none"> - Governance, Finance and Management risk Register 2024 - Model Financial Regulations 2024 - Procedure for making online BACS payments 2024
10	<p>Planning applications, decisions, enforcement issues and appeals</p> <ul style="list-style-type: none"> a) To note planning application considered by Parish Council since the last meeting: None b) To consider the following planning applications: None c) To note the recent planning application decision made by Wiltshire Council PL/2024/01145 – Fore Street Farm Back Lane, Conversion of barn to single use dwelling. Approved with conditions on thw 23rd April 2024.

11	Parish Matters <ul style="list-style-type: none"> - Historic map of Great Hinton in July 2023 min Ref:2023/22 this council agreed to the potential of match funding and there is some local appetite to restore the map.
12	Ordinary Meeting Dates 2024/25 To agree provisional Council meeting dates for 2024/25 as follows; <ul style="list-style-type: none"> - July 11th - September 5th - November 14th - January 9th - March 13th - May (Annual Meeting) 15th (2nd Thursday every other month)

Payments made in between meetings for approval

Payee name	Details	Payment date	Chq No/Online	Amount
N Mildenhall	Clerks Wages and allowance	10/04/2024	471	£309.46
Barnett and Co	Accountancy yearly fee for HMRC processing	10/04/2024	472	£144.00

Payments to be made at Parish Council meeting for approval

Payee name	Details	Payment date	Chq No/Online	Amount